

Syllabus Statements
for the College of Liberal Arts and Sciences
Mercer University
(posted August 2026)

The following syllabus statements apply to all course syllabi in the College of Liberal Arts and Sciences:

Academic Resource Center

The Academic Resource Center (ARC) provides several different services designed specifically to help Macon's traditional undergraduate students improve performance and accomplish their academic goals. These services include peer tutoring (available Sunday-Thursday, 6-9 p.m.), Supplemental Instruction (SI), college study skills courses (LSK 185/186), individual counseling, and workshops. The ARC is located on the first floor of Ryals Hall and offers a computer lab, math lab, large study room, and two private study rooms.

Students can visit the ARC's website to view tutoring and SI session schedules, assess their study skills, explore study skills resources, learn more about ARC services, and watch online presentations on various topics: <https://arc.mercer.edu>. Students can contact the ARC to schedule a consultation or to get additional information by emailing arc@mercerc.edu.

Cell Phone Usage

Out of courtesy for all those participating in the learning experience, all cell phones must be muted before entering any classroom, lab, or formal academic or performance event.

Civility and Respect

In keeping with *The Lair's* section on Values of the Community of Respect, all Mercer students are expected to conduct themselves with civility and courtesy toward each other, faculty, administrators, and staff both inside and outside the classroom. In particular, disruptive behavior that interferes with the faculty member's ability to conduct a class, lab, or office hour or with the ability of other students to profit from the instructional program is prohibited. Violent or threatening actions and the use of vulgar or obscene language have no place in our scholarly community.

The following syllabus statements apply only to courses with special personal safety concerns in the College of Liberal Arts and Sciences:

Chemical Sensitivity

This course includes the handling of chemicals, and the reasonable accommodation policy also applies to any chemical sensitivity, allergy, or other physical or medical condition that might limit a student's ability to participate in the required course activities. In these cases, the instructor may require a physician's documentation of the student's condition before arranging accommodation. If the instructor determines that the student's condition cannot be reasonably accommodated, then the student will be asked to select an alternative course.

Physical Limitations

This course includes significant physical activity, and the reasonable accommodation policy also applies to any physical or medical condition that might limit a student's ability to participate in the required course activities. In these cases, the instructor may require a physician's documentation of the student's condition before arranging accommodation. If the instructor determines that the student's condition cannot be reasonably accommodated, then the student will be asked to select an alternative course.

Safety

This course includes activities for which there are certain risks as well as established safety procedures to minimize these risks. The instructor will explain both the risks and the prescribed safety measures. Students enrolled in this course are required to document in writing their awareness of the reasonable risks inherent in the course activities and their agreement to follow the safety procedures specified by the instructor. If a student cannot meet these terms, then the student will be asked to select an alternative course.